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March 8, 2018

TO: Principals, Guidance Counselors, and School Staff
FROM: Maryland PTA Scholarship Committee
RE: Scholarship Application for Students Pursuing a Career in Education

The Maryland PTA offers scholarships in the amount of \$1000 each to high school seniors who plan to pursue a career in education in Maryland schools. We seek your encouragement for qualified students to apply. There are no restrictions placed on the selection of the college or university. The following factors will be considered with each application:

- Commitment to Career in Education (Essay)
- Academic Record
- Student's Resume

To qualify for consideration, all applicants must have a 2.75 un-weighted minimum grade point average. Please ensure that all scholarship applicants fill out the enclosed application in its entirety and forward all required information, including requested signatures, to Maryland PTA, c/o Scholarship Committee, 5 Central Avenue, Glen Burnie, MD 21061 or electronically to info@mdpta.org by 4:30 p.m., Monday, April 16, 2018.

The Maryland PTA Scholarship Committee Appreciates the Cooperation of School Personnel in:

1. *Publicizing the award.*
2. *Informing students* who are planning careers in education and are in need of financial assistance.
3. *Duplicating application* materials as needed.
4. *Identifying deserving applicants* in conjunction with the Sponsoring PTAs.
5. *Checking application forms* for completeness and accuracy of information.
6. *Giving confidential information*, especially in evaluation of unusual circumstances.
7. *Attaching a transcript* of high school-grades with GPA
8. *Submitting all requested information in a single packet.*

Enclosures:

Scholarship Fund Overview
Scholarship Application (3 pages)



Scholarship Fund Overview For Students Pursuing a Career in Education

PURPOSE OF THE FUND

The Maryland PTA Scholarship Fund offers assistance to qualified individuals pursuing careers in education.

NATURE OF SCHOLARSHIP

Recipients of the scholarship are free to choose the accredited college or university that he or she desires to attend. The recipient is also free to choose the content area in which he or she desires to specialize while working in education within the State of Maryland.

Each scholarship is in the amount of \$1000. Awards are presented annually as funds permit.

METHOD OF SELECTION

Selection of scholarship recipients is based upon interest in, and potential for, a career in education, academic record, and student resume.

Applications must be forwarded to the Maryland PTA office, via postal mail or electronically to info@mdpta.org by 4:30 p.m., April 16, 2018. The Scholarship Committee will make the selection of the scholarship recipients in early May.

The Scholarship Committee will notify the selected recipients, the school principal, the sponsoring PTA and the appropriate PTA Council President. Checks will be presented to the scholarship recipients at their Senior Awards Night where applicable.

SCHOLARSHIP FINANCIAL SUPPORT

Fees received from Maryland PTA Lifetime Achievement Awards are the primary financial support of the Scholarship Fund. This award is the highest honor Maryland PTA can grant to an individual who has served children and youth in a special way. Applications for the Lifetime Achievement Award are available from Maryland PTA. Individuals or organizations may make contributions, at any time, to the Scholarship Fund.

HOW TO APPLY

Applicants are eligible upon completion of the following criteria:

- Applicant must be a high school senior.
- Applicant agrees to prepare for a career in education in the State of Maryland.
- Applicant must obtain sponsorship of a Maryland PTA local unit in good standing.
- Applicant must be a member of a Maryland PTA/PTSA local unit meeting the Standards of Affiliation.
- **Application, to be considered, MUST be completed with signatures in all indicated areas.**
- *Forward complete application packet by 4:30 p.m., April 16, 2018 either electronically to info@mdpta.org or via postal mail to:*

Maryland PTA
c/o Scholarship Committee
5 Central Avenue
Glen Burnie, Maryland 21061

MARYLAND PTA
Scholarship Application

I hereby make application for a Maryland PTA Scholarship for August/September 2018.

(PLEASE PRINT IN INK OR TYPE)

Name _____
(Last) (First) (Middle Initial)

Home Address _____
(Street) (County)

(City & Zipcode) (Phone)

High School presently attending _____

Date of graduation (or anticipated date) _____

Names of Parents/Guardians _____

<u>Name(s) of College or Technical School to which you have applied.</u>	<u>Accepted? Yes or No</u>
_____	_____
_____	_____
_____	_____
_____	_____

My application for this scholarship assures Maryland PTA of my intention to pursue a career in education in the public schools of Maryland.

My application for this scholarship assures Maryland PTA that I am a member of

(Name of Local PTA) _____
a unit in good standing.

➤ _____
Signature of Applicant

Submit the following materials as the application packet: 1) Application signed by applicant and sponsoring PTA officer; 2) Student Essay; 3) Academic Record; 4) Student Resume.

Submit the application packet by **4:30 p.m., April 16, 2018** electronically to info@mdpta.org or via postal mail to:

Maryland PTA
c/o Scholarship Committee
5 Central Avenue
Glen Burnie, MD 21061

MARYLAND PTA
Scholarship Application
PTA Sponsorship

APPLICANT'S NAME _____

I verify that our PTA sponsors this scholarship applicant and that our PTA has met the standards of affiliation as defined in the bylaws of the Maryland PTA, Article VII, Section 1.

A local PTA meeting the standards of affiliation is one that:

- a. Adhere to the purposes and basic policies of the National and Maryland PTA;
- b. Remit the national and state dues to the Maryland PTA office by dates designated;
- c. Have bylaws approved every three (3) years according to the procedures of Maryland PTA;
- d. Have a minimum of twenty-five (25) members;
- e. Shall submit the name and contact information including phone number, address and e-mail address of all elected officers to the MDPTA office within two (2) weeks of their election.
- f. Remit bonding, liability and directors and officers insurance premiums by the date designated;
- g. Have an Employer Identification Number (EIN) from the Internal Revenue Service (IRS) on file with Maryland PTA;
- h. Maintain its status as a corporation, have as required by MD Non-Profit law, at a minimum a president, a secretary and treasurer;
- i. Files the appropriate tax forms, by the required dates, with the IRS and submits a copy to the Maryland PTA office within thirty (30) days of filing;
- j. Each local PTA shall submit a copy of its annual financial review, to Maryland PTA within one hundred (120) days following the end of the local's fiscal year;
- k. Files all appropriate state forms with the appropriate state authorities by the required date and submits a copy to the Maryland PTA office within 30 days of filing;

<i>Name of PTA Meeting the Standards of Continuing Affiliation</i>	<i>County</i>
<i>Signature of Sponsoring PTA Officer</i>	<i>Position</i>
<i>Please Print Name</i>	<i>Date</i>

Submit the application packet by **4:30 p.m., April 16, 2018** electronically to info@mdpta.org or via postal mail to:

Maryland PTA
c/o Scholarship Committee
5 Central Avenue
Glen Burnie, MD 21061

MARYLAND PTA
Scholarship Application

APPLICANT'S NAME _____

1. **STUDENT ESSAY** – In a minimum of 500, but not more than 750 words (typed 12-point font, double spaced), please answer each of the following questions:
 - A. How will you utilize the skills and knowledge of volunteers in your classroom?

 - B. Why do you want to become a teacher?

2. **ACADEMIC REPORT** – Please include transcript of high school grades as well as two (2) letters of recommendation. One (1) letter must be from a teacher and the other letter from a community member. Only two letters will be accepted for scoring.

3. **STUDENT RESUME** – Resume must include: Awards, School Activities, and Community Involvement. Please include work experience/internships if applicable.

Disclosure Information

Maryland PTA will keep all applicant's information confidential and will destroy all information once the winners are announced.

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or via postal mail to:

Maryland PTA
c/o Scholarship Committee
5 Central Avenue
Glen Burnie, MD 21061