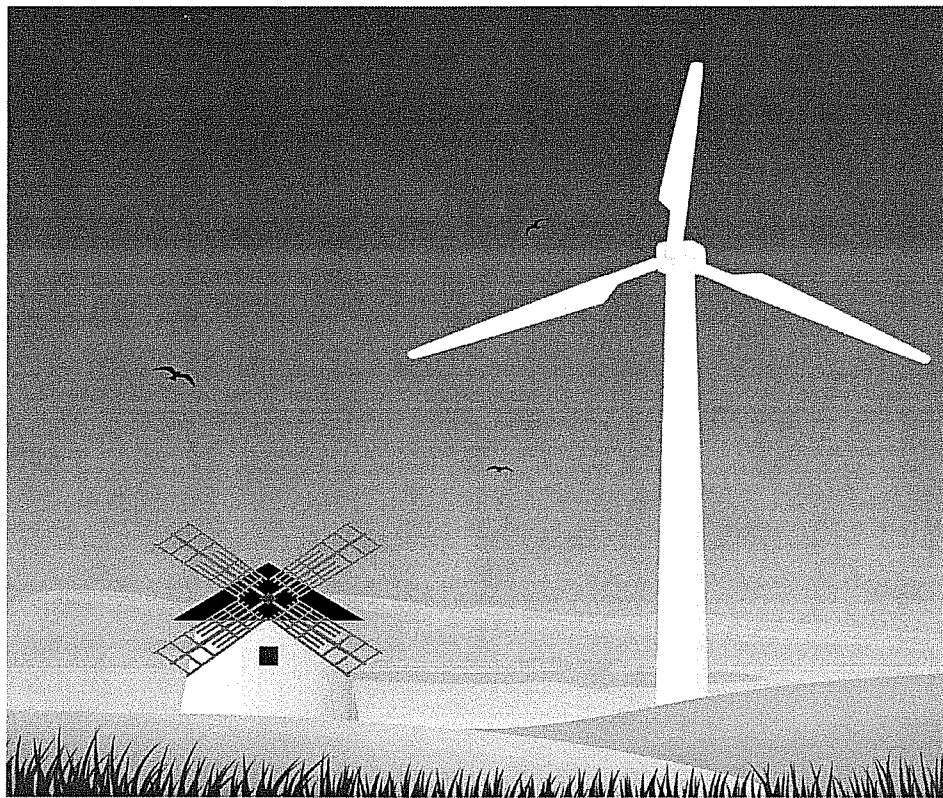


Maryland PTA 94TH FALL CONVENTION

Registration Information



The Winds of Change
November 13-14, 2009
Holiday Inn & Conference Center
5400 Holiday Drive
Frederick, Maryland 21703

Maryland PTA 94th Annual Convention Tentative Agenda

Friday, November 13, 2009

7:00 am – 3:00 pm	Registration
7:00 am – 1:00 pm	Exhibit Hall Open
7:30 am - 8:30 am	Continental Breakfast – included in registration fee
8:30 am – 11:00 am	Workshop 1
11:10 am – 11:30 am	First Timers Orientation and Bylaws Briefing
11:30 am - 1:00 pm	Lunch – On your own
1:15 pm – 5:00 pm	General Session I
5:00 pm – 6:30 pm	Exhibit Hall Open
7:00 pm – 10:00 pm	President's Dinner – Awards and Life Members Dinner – Ticket must be pre-ordered and paid for with Early Bird or Advanced Registration. No tickets will be sold on site.

Saturday, November 14, 2009

7:00 am – 2:00 pm	Registration
7:00 am – 10:00 am	Voting Polls Open
7:00 am – 10:00 am	Exhibit Hall Open
12:15 pm – 3:15 pm	Including the PTA Store
7:00 am – 8:15 am	Continental Breakfast – included in registration fee
8:30 am – 10:00 am	Workshop 2
10:15 am – 12:00 Noon	General Session II
12:30 pm – 2:30 pm	Voting Polls Open
12:00 pm – 1:15 pm	Lunch – On your own
1:30 pm – 3:00 pm	Workshop 3
3:15 pm – 5:30 pm	General Session III

The Exhibit Hall and PTA Store will be closed during all General Sessions.

Convention Process

Register Early

Attending the Maryland PTA Annual Fall Convention is an excellent way to gain and share information with other members from across the state, to participate in the business of the organization, and to reaffirm your commitment to the Purposes and Mission of PTA. Convention fees are a legitimate expense for your local PTA unit. You can save money when you register early.

Consider Becoming a Voting Member

According to the Maryland PTA bylaws, the local PTA President or alternate, two (2) other officers or their alternates, and one (1) delegate for each 50 members of a local PTA Unit In Good Standing as of March 31, 2009, are entitled to attend as voting delegates to the Convention. Contact your local unit president if you would like to attend as a voting delegate. **Credential card packets are forth coming to all PTAs that are in good standing.**

Can only voting delegates attend the Convention?

NO! You may attend the workshops and the General Sessions (sitting in the non-voting area), visit the exhibit hall, the PTA Store and participate in all other areas of the convention that do not include voting privileges but you will need to register and receive a badge that allows you access to these events.

Select Your Workshops

Refer to the numbered workshops described in this booklet. Choose one workshop from each session and enter your selection on the registration form. **Workshops are filled on a first-come, first-serve basis.** Be sure to give us your second choice selection for each session as well. There is **no guarantee** that space will be available for all workshops at on-site registration.

Complete the Registration Form

Complete the registration form found in the back of this packet. You may duplicate this form for any additional delegates. Each delegate **must** complete a separate form. For each person registering, send the completed forms and registration fees to the Maryland PTA Office. **Please make a copy of the form as a receipt for your records. No additional receipt will be sent.**

Include Payment

Early Bird (Must be in Maryland PTA office by Oct. 16)	\$ 125.00
Advanced (Must be in Maryland PTA office by Oct. 30)	\$135.00
Student Registration	\$30.00
On-Site Registration	\$150.00
Non-Member Registration	\$150.00

Any forms received after **October 30, 2009** will not be processed and you will have to register on site.

No refunds will be given. If you are unable to attend after registering, you may transfer your registration to another member at no additional charge. Please send your transfer request to the state office in writing.

Volunteering

If you would like to volunteer during the preparation phase at the state office the week before convention or to facilitate and aid during convention itself, please email us at office@mdpta.org.

Meals

President's Awards Dinner Friday, November 13th 7:00 – 10:00 pm \$40.00

The meal tickets **MUST be pre-ordered and paid for** with your Early Bird or Advanced Registrations. **No meal tickets will be sold on site.**

Continental Breakfast will be served each day in the Registration Area at no cost.

Lunch is not provided. Restaurants are available on site and nearby at the Mall.

Mail or Fax Form to Maryland PTA

For each person registering, send the completed forms, and registration fees to the Maryland PTA Office. There is **no guarantee of admission to workshops**. Please register early. Additional forms may be downloaded from www.mdpta.org.

Hotel Registration

The 2009 Maryland PTA Fall Convention is being held at the:

Holiday Inn & Conference Center in Frederick, Maryland

Reservations should be made directly with this facility.

Call the hotel at 301-694-7500 when making reservations.

When contacting the hotel, **be sure to mention** that you are attending the **Maryland PTA Annual Fall Convention at the special rate of \$119.00 per night for a double room.**

Reservations must be made by October 30, 2009. All reservations made after the October 30th date will be charged regular rates.

From I-270 (From the North or South):

Off of I-270, take Exit 31A towards Frederick. Stay in the right lane. At the first light, make a right turn onto Spectrum Drive. A large green Holiday Inn sign will be on the right and you will bear off to the right at the first light on Spectrum Drive. Follow this road around to the back side of the mall and make a right turn at the Holiday Inn.

From I-70 (From the East or West):

Off of I-70, follow it to Exit 53 (I-270 South). Off of I-270, take Exit 31A towards Frederick. Stay in the right lane. At the first light, make a right turn onto Spectrum Drive. A large green Holiday Inn sign will be on the right and you will bear off to the right at the first light on Spectrum Drive. Follow this road around to the back side of the mall and make a right turn at the Holiday Inn.

General Information

General Session

General Sessions are meetings of the delegates at the convention. The Fall Convention is the only time of the year for the General Membership to vote on and direct the business of the organization. Bylaws, parliamentary procedure and process, keynote speakers, and the legislative program are just a few of the agenda items to be covered. Your participation is welcomed, encouraged, and necessary to the continuing growth of the PTA.

Your attendance at the Fall Convention is your opportunity to be a part of the growth of this organization. To vote on any business concerning the bylaws, legislative agenda or the election of officers you must be a voting delegate. **When you arrive at the convention, you must present a 2009-2010 PTA membership card and a credential card with identical ID numbers from the same PTA to pick up your voting card.**

Credential cards will only be sent to units in good standing. According to the Maryland PTA bylaws, Article VII Local PTAs/PTSAs, Section 1:

A local PTA in good standing is one that:

- a. Adheres to the purposes and basic policies of the National and Maryland PTA;*
- b. Remits the national and state dues to the Maryland PTA office by dates designated;*
- c. Has bylaws approved every three (3) years according to the procedures of Maryland PTA;*
- d. Has a minimum of twenty-five (25) members;*
- e. Submits the name and address of the local President to the Maryland PTA office within two (2) weeks of election;*
- f. Remits bonding, liability and directors and officers insurance premiums by the date designated;*
- g. has an EIN (Employer Identification Number) from the Internal Revenue Service (IRS) on file with the Maryland PTA*
- h. Maintains its status as a corporation, has, as required by MD Non-Profit law, at a minimum a president, secretary and treasurer and*
- i. Files the appropriate tax forms with the IRS.*

* (Letter (i) above will begin being tracked by Maryland PTA beginning this current fiscal year, July 1, 2009.)

PTA Store

The Maryland PTA Store will be open during the Convention for all of your PTA shopping. Pins and PTA shirts will be available for you to purchase for your own use or to use as recognition for volunteers will be available. Method of payment is by cash, check, Visa or MasterCard. As a reminder, the PTA store is located in the Exhibit Hall and will be closed during General Sessions.

Exhibitors

This year's Exhibit Hall will feature vendors showcasing new products, resources, fundraising ideas, technology and education information. A list of exhibitors will be found in the Convention Program. The Exhibit Hall will be closed during General Sessions.

Workshops

Workshop Session 1

Friday, November 13, 2009 8:30 – 11:00 am

Interactive Workshops

These workshops were designed based on the evaluations that we received from our Summer Leadership Conference. They are designed to provide you with information but most importantly, to allow you to interact, share ideas and brainstorm new ideas for you to use in your PTA. Information from these workshops will be gathered by MDPTA and posted on our website for all of our members to use.

101 Membership is Everyone's Business

The first half hour will be a presentation from Maryland PTA on our goals and plans for the upcoming new administration. National PTA will also present information on what they are doing to assist local units. The participants will then break into one of three areas:

- Increasing Male Involvement
- Reaching our Diverse Members
- Increasing Overall Membership

You will have an opportunity to participate in two out of the three areas. There will be an opportunity for you to share what you are doing in the area and work with others in your group to brainstorm different ideas and solutions.

102 Overcoming Barriers to Success in PTA

The first half hour will be the participants identifying the obstacles that keep their PTA from growing and becoming a powerful advocate. A panel of experts will then address the issues and provide their suggestions. The participants will then break into groups to develop action plans in overcoming identified topics such as: Lack of Volunteers, Leaders not following through with their commitment, Communicating Effectively with Administrators, etc.

103 National Standards of Parent Involvement

The first half hour of this workshop will be a presentation on the six standards. The participants will then break into small groups and have an opportunity to develop action plans to address the goals for the six standards.

Workshop Session 2

Saturday, November 14, 2009 8:30 – 10:00 am

201 Life after Training - Presidents

You've attended leadership training and have started your presidential duties....What's next? This workshop is designed to be an interactive problem solving workshop. There will be a brief presentation on the Charter Requirements and then the participants will be able to ask questions as well as share any good news that is happening within their PTA.

202 Life after Training - Treasurers

You've attended a financial training and have started your treasurer's duties....What's next? This workshop is designed to be an interactive problem solving workshop. There will be a brief presentation on the Charter Requirements and where you should be now along with IRS updates. The participants will be able to ask questions as well as share any good news that is happening within their PTA.

203 Advocacy 101-Our True Purpose

Do you need white boards for your students? Are the windows in your school in need of repair? Did your school system receive their full budget request? This workshop is designed for participants to learn effective communication tools and to develop a strong grassroots advocacy movement to effect change.

204 Core Standards and ARRA

This workshop will be presented by MSDE to provide information on the Core Standards and the money that will be available to our local school systems through the American Recovery Re-investment Act. Learn about Maryland's participation in the development of the standards and how the ARRA money obtained will be spent within our state.

205 Ask PTA!

This is your opportunity to share your ideas and comments with National PTA's President-Elect, Betsy Landers. Open Forum.

206 OMDR Plus powered by Just Between Friends

Learn how to utilize this member benefit available to all PTAs. See how this exciting program can help increase communications to your membership as well as non-members and assist you in managing your busy PTA life.

Workshops are offered on a first-come first-serve basis. Register early for best results

Workshop Session 3

Saturday, November 15, 2008 1:30 – 3:00 pm

301 Growing Leaders in PTA

How do you build capacity in our local, council and state PTA? Learn ways to encourage and recognize potential leaders, gather information on how you can grow as a leader in PTA. This is a must for members who are currently serving on their nominating committees as well as any member who is interested in moving up in PTA.

302 Tools for Schools – PTA Resources at your Fingertips!

Are you busy and have not had time to visit the National PTA website to learn about the many programs available to your local unit? This is the workshop for you to come and learn about: 3 for Me, Healthy Lifestyles, PTA goes to Work, Take your Family to School Week, Start the Arts Week, Teacher Appreciation Week and so much more. You will also learn about the monetary awards that all local units in good standing can apply for.

303 Going Green!

Does your PTA want to become more environmentally friendly? Do you want to help your school become a green school? This workshop will present information that every parent needs to know so that their children can learn in an environmentally friendly atmosphere.

304 Taking Your Idea to Annapolis-What's new in the Legislature?

Participants will discuss up coming legislation that will impact all of our students. Learn how you can effectively advocate for all children.

305 OMDR Plus powered by Just Between Friends

Learn how to utilize this member benefit available to all PTAs. See how this exciting program can help increase communications to your membership as well as non-members and assist you in managing your busy PTA life.

306 Parents: You Matter!

Are you looking for a powerful tool to assist parents in talking to their kids about Drugs and Alcohol? Join a representative from Drug Free America to learn about their education program that is designed to be co-delivered by community partners and concerned adults. If you are a middle or high school PTSA then you should consider this program for your parents.

Workshops are offered on a first-come first-serve basis. Register early for best results



INDIVIDUAL REGISTRATION FORM
 94th ANNUAL CONVENTION
 NOVEMBER 13 & 14, 2009
 Holiday Inn & Conference Center
 Frederick, Maryland



PLEASE PRINT OR TYPE. COPY FORM FOR EACH PERSON REGISTERING.

Name _____
 Address _____
 City, State, Zip _____
 Phone _____
 Email Address _____
 PTA Unit _____
 County _____

I am a first time attendee to the Fall Convention.

I would like to volunteer:
 Before Convention During Convention

In case of emergency, please contact:
 Emergency Daytime phone _____
 Emergency Evening phone _____

I need to have:
 Special meals _____
 Special services _____

Workshop Selections

Session	1 st Choice	2 nd Choice	3 rd Choice
Session 1			
Session 2			
Session 3			

Registration Fees

<i>Registration</i>		Your Cost
Early Bird Registration Must be in office by Oct. 16	\$ 125	
Advanced Registration Must be in office by Oct. 30	\$135	
Student Registration	\$ 30	
On-Site Registration	\$150	
Non-Member Registration	\$150	
<i>Events</i>		
Friday		
President's Awards Dinner	\$40	
TOTAL Amount Enclosed		

* Please make a copy of this form along with your check for receipt purposes.

Form of Payment
 Check Visa Master Card

Credit Account # _____

Expiration Date _____

Cardholder's name _____

Cardholder's signature _____

Mail your completed registration form with payment by the given dates to:

Maryland PTA
 5 Central Avenue
 Glen Burnie, MD 21061

If paying by credit card, you can fax this registration to:
 410-760-6344.

No refunds will be given. If you are unable to attend after registering, you may transfer your registration to another member at no additional charge. All forms must be in the MDPTA office by October 30th. Any forms not in by that date will not be processed.