

## HOW TO SUBMIT PROPOSALS TO AMEND BYLAWS

All proposed changes to the bylaws get submitted by e-mail to [bylaws@mdpta.org](mailto:bylaws@mdpta.org) or by mail to: Bylaws Committee c/o MDPTA 5 Central Avenue Glen Burnie, Maryland 21061. Submittals may be made at any time. They must be received no later than January 27, 2012 for consideration at the July 2012 MDPTA State Convention. Any submissions received after that date will be held for the following year's convention.

Proposed changes can be submitted by individuals, locals or by councils. It is necessary to send a copy of the Article and/or section the proposed change is being made to, exactly what the proposed change in wording is and how the Article and/or section will read with the change. The name of the person or group submitting the proposal as well as a rationale for the change should be attached. Please also include the phone number and e-mail address of a contact person in case the bylaws committee has any questions.

All submittals are considered by the bylaws committee. If they are found to not be in conflict with National PTA bylaws or illegal they get put forward to the Board of Directors at Winter Boards. The committee presents a recommendation with each proposal. They do not, however, have the ability to decide that any proposal does not go before the board of directors if they are legally sound.

A vote is taken by the board of directors on each proposed change. That is how the determination of which proposed bylaw amendments/changes move to the convention floor is made.

Below is an example of what a submittal should include:

Amendment #1

Article XII State Board of Directors Section 3 Quorum

Amend by adding “, including a majority of officers,”

CURRENT WORDING	PROPOSED AMENDMENT	IF ADOPTED, WILL READ
Section 3. Quorum  At all meetings of the board, a majority of the members of the board shall constitute a quorum for the transaction of business.	Section 3. Quorum  At all meetings of the board, a majority of the members of the board, <u>including a majority of officers,</u> shall constitute a quorum for the transaction of business.	Section 3. Quorum  At all meetings of the board, a majority of the members of the board, including a majority of officers, shall constitute a quorum for the transaction of business.

Proposed by: member John Smith ABC PTA Montgomery Council , [jsmith@me.net](mailto:jsmith@me.net) 410-555-5555

Rationale: Some local PTA's have poor attendance by officers at Board of Directors meetings. This would make it clear that the presence of officers at Board meetings is essential for the functioning of their PTA and might decrease the tendency of PTAs to elect people not willing to fully commit to their duties. The effect at the State and Council level would likely be negligible as the officers of these organizations take their responsibilities seriously.